§ 27.8

- (1) The allegations of liability against the defendant, including the statuory basis for liability, an identification of the claims or statements that are the basis for the alleged liability, and the reasons why liability allegedly arises from such claims or statements;
- (2) The maximum amount of penalties and assessments for which the defendant may be held liable;
- (3) Instructions for filing an answer to request a hearing, including a specific statement of the defendant's right to request a hearing by filing an answer and to be represented by a representative; and
- (4) That failure to file an answer within 30 days of service of the complaint will result in the imposition of the maximum amount of penalties and assessments without right to appeal as provided in §27.10.
- (c) At the same time the reviewing official serves the complaint, he or she shall serve the defendant with a copy of these regulations.

§27.8 Service of complaint.

- (a) Service of a complaint must be made by certified or registered mail or by delivery in any manner authorized by Rule 4(d) of the Federal Rules of Civil Procedure. Service is complete upon receipt.
- (b) Proof of service, stating the name and address of the person on whom the complaint was served, and the manner and date of service, may be made by—
- (1) Affidavit of the individual serving the complaint by delivery;
- (2) A United States Postal Service return receipt card acknowledging receipt; or
- (3) Written acknowledgment of receipt by the defendant or his or her representative.

§27.9 Answer.

- (a) The defendant may request a hearing by filing an answer with the reviewing official within 30 days of service of the complaint. An answer shall be deemed to be a request for hearing.
 - (b) In the answer, the defendant—
- (1) Shall admit or deny each of the allegations of liability made in the complaint;

- (2) Shall state any defense on which the defendant intends to rely;
- (3) May state any reasons why the defendant contends that the penalties and assessments should be less than the statutory maximum; and
- (4) Shall state the name, address, and telephone number of the person authorized by the defendant to act as defendant's representative, if any.
- (c) If the defendant is unable to file an answer meeting the requirements of paragraph (b) of this section within the time provided, the defendant may, before the expiration of 30 days from service of the complaint, file with the reviewing official a general answer denying liability and requesting a hearing, and a request for an extension of time within which to file an answer meeting requirements of paragraph (b) of this section. The reviewing official shall file promptly with the hearing clerk the complaint, the general answer denying liability, and the request for an extension of time as provided in §27.11. Upon assignment to a presiding officer, the presiding officer may, for good cause shown, grant the defendant up to 30 additional days within which to file an answer meeting the requirements of paragraph (b) of this section.

§ 27.10 Default upon failure to file an answer.

- (a) If the defendant does not file an answer within the time prescribed in §27.9(a), the reviewing official may file the complaint with the hearing clerk as provided in §27.11.
- (b) Upon assignment of the complaint to a presiding officer, the presiding officer shall promptly serve on defendant in the manner prescribed in §27.8, a notice that an initial decision will be issued under this section.
- (c) The presiding officer shall assume the facts alleged in the complaint to be true, and, if such facts establish liability under §27.3, the presiding officer shall issue an initial decision imposing the maximum amount of penalties and assessments allowed under the statute.
- (d) Except as otherwise provided in this section, by failing to file a timely answer, the defendant waives any right to further review of the penalties and assessments imposed under paragraph

- (c) of this section, and the initial decision shall become final and binding upon the parties 30 days after it is issued.
- (e) If, before such an initial decision becomes final, the defendant files a motion seeking to reopen on the grounds that extraordinary circumstances prevented the defendant from filing an answer, the initial decision shall be stayed pending the presiding officer's decision on the motion.
- (f) If, on such motion, the defendant can demonstrate extraordinary circumstances excusing the failure to file a timely answer, the presiding officer shall withdraw the initial decision in paragraph (c) of this section, if such a decision has been issued, and shall grant the defendant an opportunity to answer the complaint.
- (g) A decision of the presiding officer denying a defendant's motion under paragraph (e) of this section, is not subject to reconsideration under § 27.38.
- (h) The defendant may appeal to the Environmental Appeals Board the decision denying a motion to reopen by filing a notice of appeal within 15 days after the presiding officer denies the section. The timely filing of a notice of appeal shall stay the initial decision the Environmental Appeals Board decides the issue.
- (i) If the defendant files a timely notice of appeal, the presiding officer shall forward the record of the proceeding to the Environmental Appeals Board.
- (j) The Environmental Appeals Board shall decide expeditiously whether extraordinary circumstances excuse the defendant's failure to file a timely answer based solely on the record before the presiding officer.
- (k) If the Environmental Appeals Board decides that extraordinary circumstances excused the defendant's failure to file a timely answer, the Environmental Appeals Board shall remand the case to the presiding officer with instructions to grant the defendant an opportunity to answer.
- (1) If the Environmental Appeals Board decides that the defendant's failure to file a timely answer is not excused, the Environmental Appeals Board shall reinstate the initial decision of the presiding officer, which

shall become final and binding upon the parties 30 days after the Environmental Appeals Board issues such decision.

[53 FR 15182, Apr. 27, 1988, as amended at 57 FR 5326, Feb. 13, 1992]

§ 27.11 Referral of complaint and answer to the presiding officer.

- (a) Upon receipt of an answer, the reviewing official shall file the complaint and answer with the hearing clerk.
- (b) The hearing clerk shall forward the complaint and answer to the Chief administrative law judge who shall assign himself or herself or another administrative law judge as presiding officer. The presiding officer shall then obtain the complaint and answer from the Chief administrative law judge and notify the parties of his or her assignment.

§ 27.12 Notice of hearing.

- (a) When the presiding officer obtains the complaint and answer, the presiding officer shall promptly serve a notice of hearing upon the defendant in the manner prescribed by §27.8. At the same time, the presiding officer shall send a copy of such notice to the representative for the Government.
 - (b) Such notice shall include-
- (1) The date, time and place, and the nature of the hearing;
- (2) The legal authority and jurisdiction under which the hearing is to be held;
- (3) The matters of fact and law to be asserted;
- (4) A description of the procedures for the conduct of the hearing;
- (5) The name, address, and telephone number of the representative of the Government and of the defendant, if any; and
- (6) Such other matters as the presiding officer deems appropriate.
- (c) The presiding officer shall issue the notice of hearing at least twenty (20) days prior to the date set for the hearing.

§27.13 Parties to the hearing.

- (a) The parties to the hearing shall be the defendant and the Authority.
- (b) Pursuant to 31 U.S.C. 3730(c)(5), a private plaintiff under the False Claims Act may participate in these